

Guide to Completing the California Health Information Exchange

Onboarding Program (Cal-HOP)

Onboarding Plan Template

Directions

In addition to a cover letter which provides a project summary, Qualified Health Information Organizations (QHIOs) may utilize the Excel template provided by the Department of Health Care Services, to help describe its Cal-HOP HIO onboarding plan being submitted for approval. Alternative formats may be used, but must contain at a minimum, the following information:

Organization Column

Please identify the name of provider, ambulatory practice or hospital you will be onboarding, including NPI.

Milestone 1

Please indicate whether the organization is a hospital or Ambulatory Practice. If an ambulatory practice, please identify if the practice size is less than 10, or 10 and greater. Please include projected start and completion dates for this milestone.

Milestone 2

Milestone 2 is comprised of two mandatory interfaces which must be accomplished within 1 year of executing agreement with practice or hospital, or September 30, 2021, whichever is sooner. Failure to complete these milestones where an exemption is not granted, will result in the claw-back of milestone payments.

M2a – ADT/Event Feed

Please include projected milestone start and completion dates.

M2b – CURES

Please include projected milestone start and completion dates. If an exemption is being requested because the hospital/provider practice is already querying the CURES database through the HIO or has achieved EHR integration with CURES in a manner not involving the QHIO, please explain in your submission.

Milestone 3 – Advanced Interfaces (3 for Ambulatory and 5 for Hospitals)

Please list all of the individual interfaces which will be implemented under the Cal-HOP program for each hospital or provider practice, including projected milestone start and completion dates.

A list of eligible interfaces is available at:

https://www.dhcs.ca.gov/provgovpart/Documents/OHIT/Cal-HOP_Approved_Interface_Update.pdf